# Statutes And Bylaws Public Edition

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# Statutes / Bylaws of MYCDIC

Public reference edition presenting the institutional legal framework and internal governance principles of MYCDIC.

## Institutional nature

MYCDIC is an international youth institution advancing diplomacy, international cooperation, structured leadership, dialogue, and responsible global engagement.

This public edition summarizes the Council's mission, governance principles, institutional safeguards, and public operating framework.

## Purpose and mission

The Council supports youth diplomacy, international cooperation, civic leadership, cultural dialogue, peace-oriented initiatives, and institutional partnerships.

Activities are implemented through approved offices, representations, programs, public resources, and competent institutional decisions.

## Governance

The Presidency, General Secretariat, National Office, International Office, oversight bodies, advisory bodies, and other approved units operate within the official structure of the Council.

Public appointment notices, approved institutional documents, and competent decisions remain the authoritative references for roles and mandates.

## Membership and conduct

Membership, applications, appointments, renewals, and internal responsibilities are subject to eligibility, review, conduct standards, confidentiality duties, and institutional approval.

No public page, badge, title, or document creates state, embassy, consular, governmental, or diplomatic-agent authority.

## Transparency and protection

MYCDIC publishes selected public documents to support transparency and institutional clarity. Private identifiers, signatures, verification credentials, and internal-only information are excluded from public versions unless disclosure is required.

Public institutional edition prepared for the MYCDIC website. Original signed records and competent institutional decisions prevail where applicable.

# Institutional Application Annex

DOCUMENT

## Statutes And Bylaws Public Edition

**INSTITUTIONAL USE NOTE**

This annex expands how the existing controlled document should be applied within MYCDIC. It does not silently replace the core text. Where the underlying document contains legal, statutory, registration, appointment or other authoritative wording, that original wording remains controlling unless a separately approved instrument expressly amends it.

## Operational principles

### Authority & scope

Use the document only within the mandate, office, programme or activity to which it actually applies. No publication or title may be read as conferring diplomatic, governmental or legal authority that MYCDIC does not possess.

### Decision records

Material approvals, delegations, exceptions and risk decisions should be traceable to an authorized office, a dated record and an identifiable institutional reference.

### Integrity & safeguarding

Apply conflict-of-interest, confidentiality, dignity, anti-harassment, data minimization and safeguarding standards proportionately to the activity and the people involved.

### Public communication

External statements, branding, media activity and partner references should be accurate, reviewable and consistent with approved institutional positions and published records.

## Category-specific implementation expectations

- Use the document according to its stated scope, current institutional mandate and the authority of the office responsible for the activity.
- Keep material decisions and exceptions traceable through proportionate records and clear ownership.
- Protect personal information, confidential operational material, credentials and sensitive institutional data from unnecessary disclosure.
- Use the Council name and visual identity accurately and avoid statements that imply unapproved authority, partnership, endorsement or legal status.
- Review the document when relevant structures, law, risk, technology or operating procedures materially change.
- Where authenticity matters, rely on the live MYCDIC verification record and cryptographic fingerprint rather than a screenshot or detached page.

# Control, Review & Digital Validation

## Governance lifecycle

1

### Apply

Use the document in the approved institutional context and identify the responsible office or role.

2

### Record

Keep proportionate evidence of significant approvals, decisions, incidents, exceptions and outcomes.

3

### Review

Reassess the document when law, institutional structure, risk, technology, mandate or operating practice materially changes.

4

### Publish

Where publication is appropriate, expose only the public version and keep sensitive operational records separated.

## Evidence and institutional recordkeeping

A controlled MYCDIC record should identify the applicable document version, decision owner where relevant, date, affected programme or office, and any evidence necessary to demonstrate responsible implementation. Public records must not disclose confidential personal data, private applicant material, security credentials, or information whose publication would create unnecessary risk.

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